

# Showcase Handbook

## SATURDAY JUNE 22nd TIMELINE

### Performing Arts Center, San Luis Obispo

9:00am	Call for Rehearsal Chaperones and performers in classes listed below only
9:00am-10:00am	Sound checks and run thru of these pieces in this order: Intro to Musical Theater, Beg. Musical Theater, Int. Musical Theater, CYT Jr. Company, CYT Sr. Apprentice Company, CYT Sr. Company, Musical Theater Dance (you will receive a more detailed schedule when we get closer)
9:45am	Call for performers in classes listed below only
10:00am-12:00pm	Run thru/blocking in this order: Contemporary 3, CCYB Company, Repertory, CCYB Pre-Company, Ballet 2A, All That Jazz, Dance Out Loud Finale (you will receive a more detailed schedule when we get closer)
11:45am	Call for Show Chaperones and all performers listed below for Curtain Calls
12:00pm	Performer Call
12:00-12:20pm	Curtain Calls – ALL DANCE OUT LOUD, CCYB COMPANY & PRE-COMPANY, CYT SR., SR. APPRENTICE, JR. COMPANIES
12:20-12:30pm	Blocking as needed
<b>1:00pm</b>	<b>Performance</b>
2:10pm (approx.)	Intermission (15 minutes)
2:25pm	Act 2
3:30pm (approx.)	Curtain
<b>3:45pm</b>	<b>Dinner Break (Must Leave Building)</b>
4:45pm	Show Chaperones Call
5:00pm	Performer Call
<b>6:00pm</b>	<b>Performance</b>
7:10pm (approx.)	Intermission (15 minutes)
7:25pm	Act 2
8:30pm (approx.)	Curtain

# REHEARSALS AND DRESS REHEARSAL WEEK @ CDMA

## Weekly Rehearsals in June at CDMA

1. Beginning June 1st - June 21st, all classes performing in the showcase will meet in Studio A at the end of class at the half hour mark.
2. Each class will have time over the ensuing weeks to block and rehearse their pieces. This will be done as a “sharing” with those not blocking/ rehearsing acting as an audience.

## Dress Rehearsal Week at CDMA **(ASSISTANTS MUST ATTEND W/ THEIR CLASS)**

1. Mandatory dress rehearsals for the two shows will be held at CDMA on two separate days as per the following schedule:  
Saturday 1pm Show - Act One: Tuesday, June 18th, 11am - 12:30 pm  
Saturday 1pm Show - Act Two: Tuesday, June 18th, 1:00pm - 2:30pm  
Saturday 6pm Show - Act One: Thursday, June 20th, 11am - 12:30 pm  
Saturday 6pm Show - Act Two: Thursday, June 20th 1:00pm - 2:30pm
2. Find your class(es) on the show orders for all times that you need to be available.
3. During this week, your performer should arrive at the rehearsal in costume with hair and makeup done correctly (see CDMA website for video).
4. Performers must be wearing the correct leotard and clean tights with no holes, as well as have all costume pieces, props and the correct (clean) shoes.
5. During this time, we will assess adjustments that need to be made. Any necessary adjustments will be sent home with the performer and are the parent's responsibility.
6. If you are unable to attend any of your required dress rehearsals, your child's teacher must approve the absence and you must schedule an appointment through the office so that your costumes/hair/make-up can be approved. Call 805-489-5678.
7. Preschool and Combo Students: Wait in Studio C until called upstairs. Parents, please wait with your dancer in Studio C until they are called to rehearse in Studio A (Please remove your shoes before entering Studio C). Little ones will be accompanied by a chaperone to and from the dress rehearsal.
8. Other students: When you get to the studio, find your assigned dressing area by checking the chart in the lobby. Proceed to your dressing area and wait to be called to Studio A for your rehearsal.
9. There will be parent chaperones at CDMA during rehearsals and at both shows at the PACSLO to help dancers. Please sign up for this vital job!
10. Performers need to wait inside the building until they are picked up from rehearsals at CDMA.

# AT THE PERFORMING ARTS CENTER

## ARRIVING AT THE THEATER:

Arrive at the theater in your first costume with hair and make-up done.

### Preschool & Combo Performers Ages 2 - 7:

- All 2-7 year old performers will wait in the Pavilion (a large room within the Theater) until their time on stage. **One** parent must sign performers in upon arriving and out after the end of the show (unless you have purchased a ticket for you performer age 4 -7 (age 3 and under may sit on your lap) to watch the Act which they are not in, in which case you will check your performer in or out during intermission. Enter the far right front doors to the Theater and proceed down the stairs where the check in table is located (see map on page 4).
- We will have games, books, toys and DVD's to entertain the children while they wait to go on stage.
- When it is time, chaperones will lead the performers to the stage for their piece and then bring them back to the Pavilion waiting area.
- Performers will NOT be allowed to sit in the theater in costume.

### Performers ages 8 and up:

- *Enter the theater via the artist's entrance stage door on the left side of the building on the lower level by the loading dock (see map on page 4). When you enter the building, someone will be there to direct you to your dressing room. You may not change your dressing room.*
- **All performers age 8 and up MUST remain backstage for the entire show unless only in 1 Act and watching the other. Must have a ticket to watch.** All performers will have an assigned dressing and/or waiting area with multiple chaperones.
- All performers age 8 and up should bring books or quiet games to stay entertained during the entire show. Everyone must be on his or her best behavior! (Refer to the Performing Arts Center Theater Rules).
- Parent chaperones and backstage crew will help performers onto stage at the proper time.

## PICKING UP YOUR PERFORMER:

Please pick up your performers immediately after the show. **ONE PARENT ONLY.**

### Performers ages 2 - 7:

- **Only one parent** (please) will sign out the performer at the Pavilion entrance located down the far right stairs inside the theater (see map).
- No performer will be released to anyone except a parent, unless we have written permission.

### Performers age 8 and up:

All other performers will be in their backstage dressing area and you will pick them up at the artist's entrance stage door. (see map on page 4). Chaperones will help performers gather their belongings. Parents may not enter the backstage unless you are an approved chaperone or backstage crew member.

## **PERFORMER APPEARANCE**

It is very important that all appearance rules are followed - you can see lots of little flaws under stage lights!

- Check with your teacher for specific directions on hair.
- Every performer needs to have hair completely off face and sprayed very heavily with hairspray or use hair gel to prevent “whispies.”
- NO colored clips, ribbons, hair ties unless specified.
- If you are in multiple dance numbers, we recommend a ballet bun or two French braids if your hair is long enough. Refer to our You Tube link on our website for instructions on putting hair into a bun.
- Makeup must be worn by all performers. Stage lights tend to wash out all the beautiful little faces without makeup. See the website for more info and instructional videos on applying make-up, which is a very different look than everyday make-up.
- Remove all nail polish and jewelry (unless they are very tiny stud pierced earrings).
- Tights must be clean with no holes or runs.
- Shoes should be cleaned prior to the show, or replaced if they are too worn.
- Absolutely all elastic ties on ballet flats must be tucked in and not showing, no bows!
- Please be sure to remove all stickers from tap shoes.

## **CARE OF COSTUME**

- Write your name in every single costume piece and in shoes.
- Hang or fold costumes neatly and place in a dance bag or container to help you keep track of all of your things.
- NO FOOD, GUM OR DRINKS ARE EVER ALLOWED IN THE DRESSING ROOMS!
- There will be an eating area; if you have a long day and are bringing food, please place it in a marked container in the food area, DO NOT take it to your dressing room!
- NEVER EAT ANYTHING WHILE IN YOUR COSTUME!

## **PARENT INFORMATION**

### **At the PAC Theater**

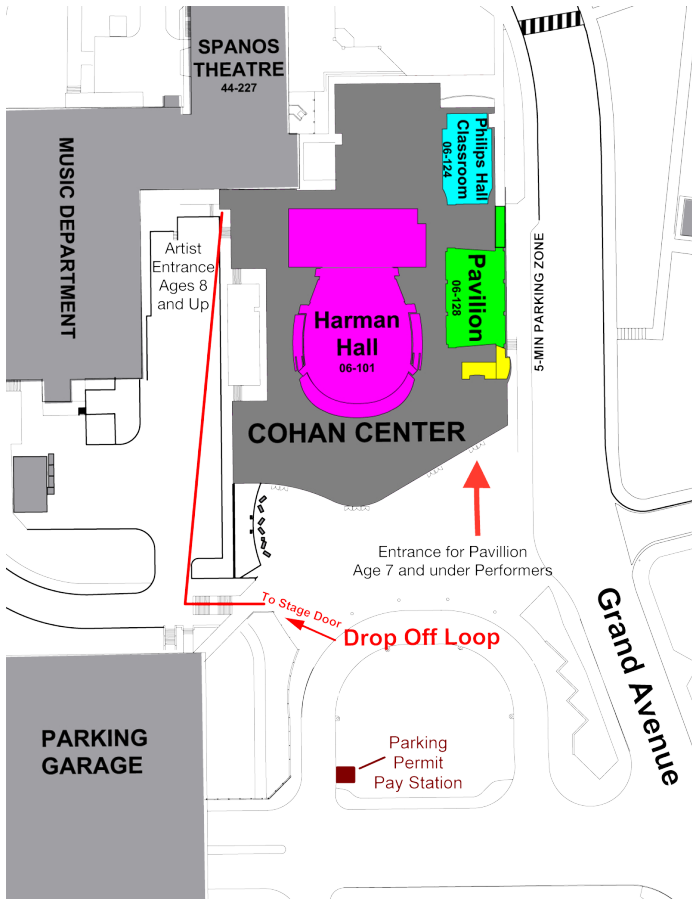
- All seats are reserved.
- Doors will open at 12:30pm and 5:30pm.
- Tickets may be available at the door, but it is highly recommended that you purchase your tickets ahead of time by calling the Performing Arts Center Box Office at 805-756-4849 or online at [www.PACSL0.org](http://www.PACSL0.org). CDMA families only, receive a 10% discount. Use the promotional code: CDMA when purchasing tickets. Tickets go on sale May 1st.
- Single roses and chocolates available for purchase in lobby before show & during intermission. Bouquets may be Pre-Ordered. Pre-order forms will be emailed to everyone in May, or call to order.
- No photography or recording of any kind. This rule applies to everyone, for rehearsals and performances!

## SHOWCASE PORTRAITS WITH TRACY WAITKUS PHOTOGRAPHY

Showcase portrait sessions will be held at CDMA on June 8, 9, and 10. Information and order forms will be emailed to all performer's families and will also be available at the studio. Sessions can be scheduled online at: <https://tinyurl.com/y4nobj79> For questions or more information, contact Tracy at [info@tracywaitkusphotography.com](mailto:info@tracywaitkusphotography.com) or 805-264-2771.

## PROFESSIONAL PHOTOS AND DVD OF ALL SHOWS

Reasonably-priced professional photographs from CDMA's studio showcase will be available online for viewing and ordering in mid July. Visit [www.tracywaitkusphotography.com](http://www.tracywaitkusphotography.com) and click Client Access, then choose CDMA Studio Showcase.



## MOMENTUM - 1PM Show, Act One

Dress Rehearsal at CDMA is Tuesday, June 18 from 11am-12:30pm in Studio A

1	Le Jazz Hot	All That Jazz
2	Rondeau Symphony	Ballet 1A Monday
3	Black and Gold	Jazz 2
4	Just A Game	Contemporary 3
5	Rock-a-bye a Bear	Toddler Dance Sat.9 & 10 AM
6	Smooth Criminal	Tap 1
7	Rewrite The Stars	Ballet 2A
8	Show Me Love	Synergy
9	Ice Cream	Preschool Dance Mon. 4:45PM
10	Fish Fry	Anything Goes
11	Kitri's Wedding	CCYB Company
12	Lost in Japan	Hip Hop 1
13	Lost Without You	Contemporary 2
14	Can't Do It Without You	Hippity Hop Friday 4:45PM
15	Lullaby of Broadway	Razzle Dazzle
16	Holberg Suite	Ballet Technique
17	Get Happy	Ain't Misbehavin'
18	Angel Fish	Preschool Dance Sat. 9AM
19	Nine to Five	CYT Junior Company
20	Don't Stop Believin'	All That Jazz
21	BO\$\$	Beginning Hip Hop Thurs. 5:45PM
22	Symphony for 5	Ballet 3A
23	Ain't No Sunshine	Motivation
24	Reached For The Gun	CYT Senior Company

## MOMENTUM - 1PM Show, Act Two

Dress Rehearsal at CDMA is Tuesday, June 18 from 1:00-2:30pm in Studio A

25	Intensify	CCYB Company & Pre Company
26	Push It	Hippity Hop Sat 9AM
27	Pressure	Tap 2
28	Journey to the Past	Intro to Musical Theater
29	No Roots	All That Jazz
30	Let's Go Fly a Kite	Ballet/Jazz/Tap Tues. - Miss Stephanie
31	Ballet Carnival	Beginning Ballet 2
32	Brand New	Ashlynn Pierce
33	Cello Suite for Ballet	Ballet 2B & Pointe 1
34	Fly Me To The Moon	Jazz 1
35	Camp Rock	Mini Motivation
36	Welcome Home	All That Jazz
37	When Can I See You Again	Ballet/Jazz/Tap Fri. 3:45PM
38	Always Remember Us This Way	Contemporary 1
39	Falling Slowly	Teen Ballet
40	Flash To The Past	Jazz 3
41	Swing Set	Beginning Tap Tues
42	My Boy	Hip Hop 2
43	Little Shop of Horrors	Intermediate Musical Theater & Acting
44	Musical Notes	Ballet/Jazz/Tap Sat.10AM
45	Lilac Fairy	CCYB Company- Claire Devaney
46	Dancing Queen	Dance Out Loud Finale

## MOMENTUM - 6PM Show, Act One

**Dress Rehearsal at CDMA is Thursday, June 20 from 11am-12:30pm in Studio A**

1	Don't Stop Believin'	All That Jazz
2	Just Like You	Beginning Musical Theater & Acting
3	I See the Light	Preschool Dance Thurs. 3:45PM
4	This is America	Hip Hop 3
5	Let It Go	Pre-Ballet
6	Dear Future Husband	Happy Feet
7	Little Lady Bug	Preschool Dance Wed. 10AM
8	Don't Worry, Be Happy	Motivation
9	Hamilton Mix	Musical Theater Dance
10	Six Little Ducks	Sing & Dance with Miss Teresa!
11	Esmerelda	CCYB Company-Odesa Laurie
12	Wings	Beginning Tap Wed.
13	Colors of the Wind	Preschool Dance Tues. 10AM
14	Concerto for 3	Pointe 2
15	Best of Both Worlds	Mini Motivation
16	Groove On	Teen Hip Hop
17	Show Me Love	Synergy
18	Lilac Fairy Variation	CCYB Company-Sophie Pedego
19	Coffee In A Cardboard Cup	Ain't Misbehavin'
20	Put on a Happy Face	Preschool Dance Tues. - Miss Cami
21	Welcome Home	All That Jazz
22	La Vida Breve	Beginning Ballet 1 Tues.
23	Footloose	CYT Senior Apprentice Company
24	Intensify	CCYB Company & Pre Company

## MOMENTUM- 6PM Show, Act Two

**Dress Rehearsal at CDMA is Thursday, June 20 from 1:00-2:30pm in Studio A**

25	Reached For The Gun	CYT Senior Company
26	No Where To Go But Up	Ballet/Jazz/Tap Tues. - Miss Cami
27	A Wild Party	Jazz 4
28	Uptown Funk	Anything Goes
29	Ballet Waltz	Beginning Ballet 1 Thurs.
30	Swagger Jagger	Hippy Hop Mon.
31	Just A Game	Contemporary 3
32	Don Quixote	Ballet 1A Friday
33	Victorious	Tap 3
34	Bach Ballet: "Air" on G	Adult Ballet
35	So Far So Great	Hippy Hop ages 3-5
36	Sarabande Symphony	Ballet 3B & Pointe 3
37	Dig a Little Deeper	Happy Feet
38	Proud Mary	Razzle Dazzle
39	Le Jazz Hot	All That Jazz
40	Bella Ballerinas: Carmen Suite	Ballet 1B
41	Lip Gloss	Beginning Hip Hop
42	Kitri's Party Variation	CCYB Company-Isabela Muguira
43	Boogie to the Beat	Teen Tap
44	Feel It Still	Beginning Jazz
45	Glitter in the Air	Contemporary 3
46	80's Mix	Adult Jazz
47	Dancing Queen	Dance Out Loud Finale

# PERFORMING ARTS CENTER THEATER RULES

## Extremely Important...Please Read with your Performer

- Arrive 5 minutes early for your call time at the Performing Arts Center, SLO.
- Label all costumes including shoes.
- No gum allowed in the theater.
- Never eat or drink while wearing costumes
- Food is only allowed in the certain areas which will be clearly marked (if not sure, ASK)
- Always listen to the directors, teachers, chaperones, backstage crew, and all other theater personnel (never talk while others are talking, please).
- When calls are given (example: “Dancers, this is your 15 minute call until the top of the show.”) always say thank you, and repeat the amount of time.
- Be responsible for all belongings and clean up after yourself.
- No street shoes allowed on stage.
- Stay focused and follow directions to keep things running smoothly.
- Voices should be quiet while backstage.
- If you have quick changes, all costumes must be set at least 20 minutes prior to showtime.
- If you see costumes or props in the wings or the backstage area, DO NOT MOVE THEM, they are set for quick changes and must remain exactly where they are placed.
- While off stage waiting to go on, performers must remain behind the sight lines in the wings, so the audience can't see you (If you can see them, they can see you).
- Before Showtime, go over all of your entrances and exits to your performance pieces.
- Raise your hand if you have a question.
- No running or horseplay will be permitted.
- During the show, all performers need to exit stage left when their piece is over and go directly to their dressing rooms. You may not stay and watch from the wings. Thank you!
- If you have a quick change and need to exit stage right after your piece, you need to organize this with your teacher and/or the directors.
- **NO PHOTOGRAPHY, VIDEOGRAPHY OR RECORDING OF ANY KIND IS ALLOWED** during the performance. A DVD of all shows will be available for purchase. Pictures will be taken during the show and will be available for purchase as well. Both DVD and pictures are very reasonably priced.  
**THIS RULE APPLIES TO EVERYONE!**
- **All performers MUST be backstage for the entire show if in both Acts.** Performers may watch Act 1, if they are in Act 2, and vice versa. You must have a ticket for ages 4 and above to sit in the theater (2-3 year olds may sit on your lap). **PERFORMERS MAY NOT BE IN COSTUME WHILE WATCHING.** Before the show, Intermission and after the show are the only times that performers may be checked in or out from the Pavillion or Artist Entrance, **BY ONE PARENT ONLY PLEASE.** We will have qualified parent chaperones to keep your children safe! *Please sign up to be a chaperone on the form provided.*